



E.I.N Instructions

Your EIN must be obtained and on file by your first payroll period

THIS IS ALL YOUR INFORMATION,
YOUR NAME, BUSINESS NAME, ADDRESS ETC!!

**DO NOT PUT IN ANY INFORMATION OF
PRECISION HEALTHCARE STAFFING.**

EIN is required because we do **not** withhold taxes You will be an independent contractor.

Please call or go to the IRS website to obtain you EIN
1-800-829-1040 -if you call for your EIN, they can fax a copy directly to us at 1-877-337-4879 Or
www.irs.gov (takes less than 5 minutes to complete online)

1. Go to www.IRS.gov/EIN (Do not go to irs.com)
2. Stroll down and click apply online now.
3. Please do not input the agency's name or address. This is your business information.(Please speak with your tax accountant for specific instructions.)
4. Begin application.
5. Be sure to submit to receive your EIN.
6. Select get E.I.N. on line.
7. Select button to view online now, screenshot the EIN number and upload a screenshot to application.

**Make sure to screenshot a copy of the IRS document and upload to application.
We must have the IRS document. We cannot accept a written number.**